**IH CAM APPLICATION FORM**

\*Please note that IH CAM is a course for teachers with at least one year of teaching experience and initial teaching qualifications or basic knowledge of the communicative methodology

1. **PERSONAL INFO**

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| --- | --- |
| Last name: |  |
| Full name: |  |
| Date of Birth: |  |
| First language: |  |
| Present address:  |  |
| Present occupation (title and company): |  |
| Email: |  |
| Phone number: |  |
| General health:  |  |
| Phone number/email for emergency contacts: |  |

1. **EDUCATION AND TEACHING QUALIFICATIONS**

Please give details of Secondary and Tertiary Education (graduate and post-graduate), any teacher training courses you attended (e.g.CELTA, IHCYLT, TESOL, InterPress Refresher Course, etc) and any qualifications you have:

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| --- | --- | --- |
| Dates | Institution | Diploma/degree/qualification |
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1. **TEACHING EXPERIENCE**

Please describe your experience of teaching English to adults (150+ words) mentioning:

* Levels, ages, and nationalities you taught
* Contexts (eg GE, ESP, BE, Exam prep, etc)
* Course books used
* Preferred methodology

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1. **REASONS FOR WANTING TO DO THE COURSE**

Please outline your reasons for wanting to do the course and what you hope to gain from it (150 words):

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1. **PRE-INTERVIEW TASK**

Please attach the **lesson plan and materials** for one of the lessons you recently taught to adult learners as a **separate document.**

It can be:

* Any lesson type (vocabulary, grammar, listening, speaking, etc)
* Any materials (based on the course book you use or self-designed)
* A lesson taught online or offline
* Any level of students

The lesson plan can use any format but should include:

* Short class profile (level, age, reasons for learning English, basic background info)
* Lesson aims
* Stage names and aims
* Procedures
* Timing
1. **REFEREES**

Please provide the names, addresses and e-mail addresses of two referees who can support this application

(one must be your most recent employer or academic referee).

|  |  |
| --- | --- |
| Name: | Name:  |
| Position: | Position: |
| Address and contact details (email/phone number): | Address and contact details (email/phone number): |

1. **TERMS AND CONDITIONS**

Conditions of Application

Acceptance onto the IH CAM course at InterPress IH Almaty is not guaranteed and is subject to successful completion of the written application task and an interview. Previous qualifications and prior relevant work experience will not guarantee acceptance onto the course. Candidates must also demonstrate that their level of English, both spoken and written, is suitable for the demands of the course, i.e. CEFR level C1.

Acceptance on a course does not mean a place has been reserved for you. A place cannot be reserved until a deposit has been paid. The balance of the full fee must be paid no later than four weeks before the start of the course. Deposits and fees are not transferable.

100% attendance is expected as there is little chance of making up days missed due to the nature of the course. Any exceptions are made by the Course Tutor.

No refunds will be given should you withdraw from the course for any reason.

Certificates are issued by International House World Organisation and are forwarded to the centre in due course.

IH CAM course at InterPress IH will be conducted online via the ZOOM platform. InterPress IH will provide the participants a shared licensed Zoom account for input sessions, and participants will need to have a registered free Zoom account. Course Participants (CPs) will be provided with the instructions on how to install Zoom and create an account in the system. You will therefore need to have a computer with an internet connection, a camera and a microphone.

**Please note:**

It is the trainee’s responsibility to provide your own computer equipment with a good internet connection so that you can access the course. There is no full or partial reimbursement of the course fee for the Trainees due to technical and/or internet access failure.

The course consists of 42 hours of online input sessions, background reading CPs are expected to do before each session, 11 homework tasks that CPs complete and submit before deadlines indicated by the Trainers, and a final written assignment. Since the homework tasks are mostly practical, in order to complete them CPs are required to be teaching English classes to adults preferably at a variety of levels while undertaking the course.

\*\*\* I confirm that

* The organisers reserve the right to cancel courses due to insufficient

number of course participants - the minimum number required is six.

Should this be deemed necessary, every attempt will be made to notify course participants well in advance.

* The organisers reserve the right to reject a candidate at the discretion of the Centre.

 I have read and understood the conditions of the application.

Family name/Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature **(please sign by hand)**

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**We look forward to welcoming you to our IH CAM course!**